



Project Manager – Emergency Management

Location – Leduc, Alberta (other locations may be considered)

Employment Type – Full Time, Permanent

About Us

SWAT Consulting Inc. is a multi-disciplinary environmental consulting firm with offices located throughout Western Canada. SWAT specializes in comprehensive emergency management and environmental management services with a growing workload of liability management and reduction focused remediation and reclamation projects. SWAT is a community of driven professionals that are enthusiastic about our discipline and offer a team focused working environment. As a small and growing company, there are no limits to your career potential where our evolving culture supports you as a professional, while promoting and encouraging constant career advancement into areas of interest and ability. We believe our most valuable resource is our people and we offer our employees a comprehensive compensation and benefits package, which includes extended health care (dental, vision, health), a health and wellness program, disability insurance, RRSP matching, and a highly competitive salary.

Position Overview

SWAT Consulting Inc. is seeking a ***Project Manager – Emergency Management*** to join our Leduc office (other locations will be considered). The appropriate candidate will bring strong technical and field experience; the position is approximately 95% office based with a focus on our emergency management portfolios. The role requires the candidate to be available on weekends and evenings on an as-needed basis to coordinate personnel and meet client deliverables.

Responsibilities

Applicants must fulfill the following responsibilities as a ***Project Manager – Emergency Management***:

- Manage emergency management projects.
- Coordinating field programs and staff.
- Overseeing laboratory data flow.
- Writing and reviewing technical reports including the development of conceptual site models, remediation action plans and assessment and remediation reports.
- Incorporating new scientific services into routine reporting procedures and disseminating that information.
- Providing technical oversight and guidance on assessment, remediation, reclamation and spill response activities.
- Experience with the Subsoil Salinity Tool (SST) and Tier 2 pathway elimination.
- Ability to obtain municipal, provincial, and federal environmental regulatory approvals and authorizations for a wide range of projects
- Ability to build strong collaborative relationships with SWAT employees.
- Liaising with clients, project stakeholders, and regulatory authorities.



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- Participating in business development towards new and existing clients.
 - Mentoring and developing less experienced SWAT employees.
 - Working with multiple projects within scope, budget and schedule while ensuring quality on deliverables.
 - Work within designated timeframes while completing jobs within a budget.
 - Assist in the development and creation of company specific policies and standard operating procedures.

Qualifications

We are an emergency management company with a growing workload of liability management and reduction focused remediation and reclamation projects. With this comes the requirement for occasional after-hours work on weekends or evenings as the need arises to support our teams (e.g., during an emergency spill response). We augment this requirement by supplying everyone with an unlimited days-off policy on requested days off (when possible), and by offering competitive wages.

As a candidate for this position, you meet or exceed the following requirements:

- A Bachelors or Masters degree in an environmental discipline
- A member with the Alberta Institute of Agrologists or other professional association (P.Chem., P.Eng., P. Geol., P.Ag., R.Tag., P.Biol. etc.).
- Minimum 8+ years' experience within the Oil and Gas, or related industry.
- Strong attention to detail and accuracy.
- Good understanding of upstream oil and gas regulatory requirements including Alberta Tier 1 and 2 Guidelines, CCME Guidelines and AER Directives.
- Knowledgeable with reclamation procedures in the Oil and Gas Industry
- Demonstrated organizational, and safety leadership skills.
- Ability to work collaboratively and independently in a team-based environment.
- Excellent time management, written and verbal communication skills.
- An enthusiastic attitude, ability to multi-task and a passion for consistently delivering outstanding work.
- An eagerness to work with a dynamic team and a growth-oriented company.
- Critical thinking with a focus on efficient task execution.
- Comfortable working in a fast-paced environment.
- Full understanding of ground disturbance procedures.
- Computer and software proficiency would be an asset (SWAT uses MS Suite, Adobe DC, ESRI, WellViewer, SiteView, ABADATA, FWMIS).
- Must possess a valid Class 5 driver's license.

Why You Want to Work Here

SWAT has developed into a team of driven professionals that will do whatever it takes to execute tasks correctly, efficiently, and with integrity to our clients and to our personal ethics. There are no limits at SWAT, where everyone is encouraged to take risks and to grow and develop in their areas of interest and ability. SWAT supports a diverse work environment, is managed, and staffed by



professionals, and supports its employee's health and development through comprehensive health benefits, training opportunities, percentage of RRSP matching, and profit-sharing.

There are no ceilings at SWAT, and we are an equal opportunity employer. Advancement opportunities are based on achievement results and flexibility to stretch beyond your comfort zone.

Apply to join the SWAT team in our Leduc, Alberta office by submitting your resume with the subject line PM-EM-2024 to careers@swat-ab.ca. Please note that we will only contact individuals selected for interviews.

This position will remain open until a suitable candidate has been selected. We thank all applicants in advance for their applications; however, we will only contact individuals selected for interviews.