



Project Manager – Emergency Management

Location – Leduc, Calgary, or Grande Prairie, Alberta

Employment Type – Full Time

SWAT Consulting Inc. is a multi-disciplinary environmental consulting firm with offices located in Leduc, Calgary, and Grande Prairie, Alberta. While SWAT specializes in comprehensive spill response, emergency management, emergency preparedness and training, we have also grown a core team of staff focusing on environmental assessment, remediation, and reclamation to complement our emergency management services.

As a small company, SWAT provides a team focused environment, ample opportunity for on-the-job learning and accelerating career opportunities, and highly competitive compensation and benefits packages. We offer our employees the ability to gain experience across Canada, where opportunities arise.

Position Overview

SWAT Consulting Inc. is seeking a **Project Manager** to support our growing Emergency Management project team. The position can be based out of any of our offices located in Leduc, Calgary, or Grande Prairie, Alberta. We currently work with a hybrid model, with a split of working from home and working from the office. The position is expected to be 95% office-based with a focus on emergency response and remediation projects. The ideal candidate has 5+ years of experience in the environmental industry and ideally 1+ years of experience in project management. The role requires the candidate to be available after-hour and on weekends on an as needed basis to support the overall project team and workloads.

Responsibilities

- Coordinating the completion of emergency response and remediation programs including logistics, stakeholder liaison, safety support, and technical support for field crews.
- Managing various field teams through project scheduling, technical support during execution, and completing any required environmental reporting.
- Participating in regular safety and workload meetings to work collaboratively with assignment of available resources between the Operations Managers and the Director of Operations.
- Preparing project specific scopes and budgets and completing cost tracking in various client-specific project management systems.
- Analyzing field and laboratory data against regulatory guidelines, coordinating updates and deliverables with the project team, and providing client updates when required.
- Supporting preparation of technical reports including the development of remediation action plans (RAP), assessment and remediation reports, and restoration plans.
- Providing onsite technical support to the field project teams for complex projects, as well as periodic site visits for project scoping and to assess safety compliance with field crews.
- Supervise, mentor and train junior and intermediate environmental staff across various technical disciplines.
- Building strong collaborative relationships with SWAT employees and supporting development of SWATs quality control and assurance standards.



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- Liaising with clients, project stakeholders, landowners, and regulatory authorities across various projects and jurisdictions.
 - Participating in business development towards new and existing clients.
 - Supporting development of SWATs quality control and assurance standards.
 - Working with multiple projects within scope, budget, and schedule while ensuring quality deliverables.

Qualifications

- Degree or technical diploma in an environmental discipline.
- Membership or eligibility for membership of a professional association (P.Eng., P. Geo., P.Ag, P.Chem., R.TAg, P.Biol, P.Tech. (Eng.), etc.).
- Minimum 5 years' experience within the Oil and Gas, or related industry.
- Understanding of upstream oil and gas regulatory requirements including Alberta Tier 1 and 2 Guidelines, CCME Guidelines, BC CSR guidelines, and AER Directives 001, 006, 011, 050 and 058.
- Experience with various containment, recovery, assessment, and remediation methods for typical oil & gas properties in Western Canada.
- Demonstrated organizational and safety leadership skills, and a desire to improve methods and standards for efficient work completion.
- Strong attention to detail and accuracy, and excellent time management, written and verbal communication skills.
- Critical thinking with a focus on efficient task execution and achievement of project objectives, and comfortable working in a fast-paced environment with multiple work activities concurrently progressing.
- Computer and software proficiency is required.
- Must possess a valid Class 5 (non-GDL) driver's licence.
- Must complete and pass pre-employment drug and alcohol testing.

Why You Want to Work Here

SWAT has developed into a team of driven professionals that will do whatever it takes to execute tasks correctly, efficiently, and with integrity for our clients according to our professionally mandated and personal ethics. At SWAT, everyone is encouraged to take risks and to grow and develop into their areas of interest and ability. SWAT supports a diverse work environment, is managed and staffed by professionals, and supports its employee's health and development through comprehensive health benefits, training opportunities, percentage of RRSP matching, and profit-sharing.

Apply to join the SWAT team by submitting your resume with the subject line "Project Manager – Emergency Management" and your cover letter in the email body to careers@swat-ab.ca.

This position will remain open until a suitable candidate has been selected. We thank all applicants in advance for their applications; however, we will only contact individuals selected for interviews.